

ANNUAL RETURNS TO THE CERTIFICATION OFFICER

Industrial Relations (Northern Ireland) Order 1992 (as amended)

AR(NI)21 Annual Return for a Trade Union

Name of Trade Union:	<input type="text" value="Belfast Airport Police Association"/>
Financial Year ended:	<input type="text" value="31 March 2023"/>
Ref No:	<input type="text"/>
Head or Main Office:	<input type="text" value="Police Headquarters"/> <input type="text" value="Belfast International Airport"/> <input type="text" value="Belfast"/> <input type="text"/> <input type="text"/>
Postcode:	<input type="text" value="BT29 4AB"/>
Website address (if available)	<input type="text"/>
Has the address changed during the year to which the return relates?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (Tick as appropriate)
General Secretary:	<input type="text" value="Naomi Morrison"/>
Telephone Number:	<input type="text" value="028 9448 4412"/>
E -mail:	<input type="text" value="Naomi.Morrison@bfs.aero"/>
Contact name for queries regarding the completion of this return:	<input type="text" value="Paul Martin"/>
Telephone Number:	<input type="text" value="028 9448 4412"/>
E-mail:	<input type="text" value="Paul.Martin@bfs.aero"/>

Every trade union having its head or main office outside Northern Ireland has a statutory obligation to provide the Certification Officer with names and addresses of one or more persons resident in Northern Ireland authorised to accept on its behalf service of process and any notices required to be served on it. The Certification Officer has no authority to waive this provision.

Name of Authorised Person:	<input type="text" value="N.A."/>
Northern Ireland Address:	<input type="text" value="N.A."/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
Postcode:	<input type="text" value="N.A."/>

Please follow the guidance notes in the completion of this return

Any difficulties or problems in the completion of this return should be directed to the Northern Ireland Certification Office as below or by telephone to: 028 9023 7773

You should send the annual return to the following address stating the name of the union in subject:

info@nicertoffice.org.uk

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Return Of Members

(See notes 8 & 9)

Number of members at the end of the year					
	Northern Ireland	Great Britain	Republic of Ireland	Elsewhere Abroad (Including Channel Islands)	Totals
Male	12	0	0	0	12
Female	3	0	0	0	3
Other	0	0	0	0	
Total	15				15

Number of members (including Northern Ireland members) above for whom no home or authorised address is held

0

Number of Northern Ireland members for whom no home or authorised address is held

0

Change of Officers

Please complete the following to record any change of officers during the twelve months covered by this return

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change
N.A.	N.A.	N.A.	N.A.

State whether the union is:

a.

A branch of another trade union?

☐ YES

☒ NO

If yes, state the name of that union:

N.A.

b.

A federation of trade unions?

☐ YES

☒ NO

If yes, state the number of affiliated unions:

N.A.

and names:

N.A.

Officers in post	
------------------	--

(See note 10)

Please complete list of all officers in post at the end of the year to which this form relates

[illegible]

General Fund

(See Notes 11 - 16)

For year ended **31/03/2023**

	£	£
Income		
From Members: Contributions and Subscriptions		1,550
From Members: Other income from members (please specify)		
Total income from Members		1,550
From Federations and other bodies (as at page 4)		
From any other sources (as at page 4)		
Total of Other Income (as at page 4)		
Investment Income (as at page 13)		142
Total Income		1,692
Interfund Transfers IN		
Expenditure		
Benefits to members (as at page 5)		
Administrative expenses (as at page 11)		561
Federations and other bodies (please specify)		
Taxation		
Total Expenditure		561
Interfund Transfers OUT		
Surplus (deficit) for year		1,131
Amount of General Fund at beginning of year		31,234
Amount of General Fund at end of year		32,365
Total number of members (including Northern Ireland members) contributing to the general fund at end of year		13
Number of Northern Ireland members contributing to the General Fund at end of the year		13
General Fund subscription income from Northern Ireland members		

Analysis of income from federation and other bodies and other income

(see notes 17 & 18)

Description	£
Federation and other bodies	

Analysis of benefit expenditure shown at the general fund

(see notes 19 - 21)

	£		£
Representation -		Brought Forward	
Employment Related Issues		Advisory Services	
Representation -		Other Cash Payments	
Non Employment Related Issues			
		Education and Training Services	
Communications			
		Negotiated Discount Services	
Dispute Benefits		Other Benefits and Grants	
Carried Forward		Total (should agree with figure on General Fund	

Accounts other than Revenue Account / General Fund

(see notes 22 & 23)

Fund 2		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income (as at page 13)		
	Other (Please specify)		
		Total Other Income	
		Total Income	
		Interfund transfers IN	
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page 11)		
		Total Expenditure	
		Interfund Transfers OUT	
		Surplus/Defecit for year	
		Amount of fund at beginning of year	
		Amount of fund at end of year (as per balance sheet)	
		Number of members contributing at end of year	

Accounts other than Revenue Account / General Fund

Fund 3		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income (as at page 13)		
	Other (Please specify)		
		Total Other Income	
		Total Income	
		Interfund transfers IN	
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page 11)		
		Total Expenditure	
		Interfund Transfers OUT	
		Surplus/Defecit for year	
		Amount of fund at beginning of year	
		Amount of fund at end of year (as per balance sheet)	
		Number of members contributing at end of year	

Accounts other than Revenue Account / General Fund

(see notes 22 & 23)

Fund 4		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income (as at page 13)		
	Other (Please specify)		
		Total Other Income	
		Total Income	
		Interfund transfers IN	
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page 11)		
		Total Expenditure	
		Interfund Transfers OUT	
		Surplus/Defecit for year	
		Amount of fund at beginning of year	
	Amount of fund at end of year (as per balance sheet)		
		Number of members contributing at end of year	

Accounts other than Revenue Account / General Fund

Fund 5		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income (as at page 13)		
	Other (Please specify)		
		Total Other Income	
		Total Income	
		Interfund transfers IN	
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page 11)		
		Total Expenditure	
		Interfund Transfers OUT	
		Surplus/Defecit for year	
		Amount of fund at beginning of year	
	Amount of fund at end of year (as per balance sheet)		
		Number of members contributing at end of year	

Accounts other than Revenue Account / General Fund

(see notes 22 & 23)

Fund 6		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income (as at page 13)		
	Other (Please specify)		
		Total Other Income	
		Total Income	
		Interfund transfers IN	
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page 11)		
		Total Expenditure	
		Interfund Transfers OUT	
		Surplus/Defecit for year	
		Amount of fund at beginning of year	
	Amount of fund at end of year (as per balance sheet)		
		Number of members contributing at end of year	

Accounts other than Revenue Account / General Fund

Fund 7		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income (as at page 13)		
	Other (Please specify)		
		Total Other Income	
		Total Income	
		Interfund transfers IN	
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page 11)		
		Total Expenditure	
		Interfund Transfers OUT	
		Surplus/Defecit for year	
		Amount of fund at beginning of year	
	Amount of fund at end of year (as per balance sheet)		
		Number of members contributing at end of year	

Accounts other than Revenue Account / General Fund

(see notes 22 & 23)

Fund 8		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income (as at page 13)		
	Other (Please specify)		
		Total Other Income	
		Total Income	
		Interfund transfers IN	
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page 11)		
		Total Expenditure	
		Interfund Transfers OUT	
		Surplus/Defecit for year	
		Amount of fund at beginning of year	
	Amount of fund at end of year (as per balance sheet)		
	Number of members contributing at end of year		

Accounts other than Revenue Account / General Fund

Fund 9		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income (as at page 13)		
	Other (Please specify)		
		Total Other Income	
		Total income	
		Interfund transfers IN	
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page 11)		
		Total Expenditure	
		Interfund Transfers OUT	
		Surplus/Defecit for year	
		Amount of fund at beginning of year	
	Amount of fund at end of year (as per balance sheet)		
	Number of members contributing at end of year		

Political Fund Account

(see notes 24 - 28)

Political Fund Account 1		To be completed by trade unions which maintain their own political fund	
		£	£
Income	Members contributions and levies		
	Investment income (as at page 13)		
	Other (please specify)		
		Total Other Income	
		Total Income	
Expenditure	Expenditure under Article 57 of the Trade Union and Labour Relations (NI) Order 1995 (please specify)		
	Administration expenses in connection with political objects (please specify)		
	Non-political expenditure		
		Total expenditure	
		Surplus/Defecit for year	
		Amount of political fund at beginning of year	
		Amount of political fund at end of year (as per balance sheet)	
		Number of Northern Ireland members contributing to political fund at end of year	
		Political Fund Contribution from Northern Ireland members	
		Number of Northern Ireland members at the end of the year who are exempt from contributing to the political fund	
		Number of members outside Northern Ireland who have completed an exemption notice and therefore do not contribute to the political fund	

Political Fund Account 2		To be completed by trade unions which act as components of a central trade union	
		£	£
Income	Members contributions and levies		
	Funds received back from central political fund		
	Other (please specify)		
		Total Other Income	
		Total Income	
Expenditure	Expenditure under Article 57 of the Trade Union and Labour Relations (NI) Order 1995 (please specify)		
	Administration expenses in connection with political objects (please specify)		
	Non-political expenditure		
		Total expenditure	
		Surplus/Defecit for year	
		Amount held on behalf of central trade union political fund at beginning of year	
		Amount remitted to central trade union political fund	
		Amount held on behalf of central trade union political fund	
		Number of Northern Ireland members contributing to political fund at end of year	
		Political Fund Contribution from Northern Ireland members	
		Number of Northern Ireland members at the end of the year who are exempt from contributing to the political fund	
		Number of members outside Northern Ireland who have completed an exemption notice and therefore do not contribute to the political fund	

Analysis of administrative expenses and other outgoings excluding amounts charged to political fund accounts

(see notes 29 & 30)

Administrative expenses		£
Remuneration and expenses of staff		
Salaries and wages included in above		
Auditors' fees		528
Legal and professional fees		
Occupancy costs		
Stationary, printing, postage, telephone etc.		
Expenses of executive committee (head office)		
Expenses of conferences		
Other administrative expenses (please specify)		
Entertaining		0
Bank charges		33
Other outgoings		
Outgoings on land and buildings (specify)		
Other outgoings (specify)		
Total		561
Charged to		
General Fund (page 3)		561
Fund 2 (page 6)		
Fund 3 (page 6)		
Fund 4 (page 7)		
Fund 5 (page 7)		
Fund 6 (page 8)		
Fund 7 (page 8)		
Fund 8 (page 9)		
Fund 9 (page 9)		
Total		561

Analysis of officials' salaries and benefits

(see notes 31 - 41)

Office Held	Gross Salary	Employers N.I. Contributions	Benefits			Total
			Pension Contributions	Other Benefits		
				Description	Value	
	£	£	£		£	£

Analysis of Investment Income

(see notes 42 & 43)

[illegible]

Balance Sheet

(see notes 44 - 46)

As at

Previous Year		£	£
	Fixed Assets (as at page 15)		
	Investments (as per analysis on page 16)		
	Quoted (Market value £/€) as at page 16		
	Unquoted (Market value £/€) as at page 16		
	Total Investments		
	Other Assets		
	Loans to other trade unions		
	Sundry debtors		
31,764	Cash at bank and in hand	32,895	
	Income tax to be recovered		
	Stocks of goods		
	Others (Please specify)		
31,764			
31,764	Total Other Assets		32,895
	Total Assets		32,895
31,234	General Fund (page 3)		32,365
	Fund 2 (page 6)		
	Fund 3 (page 6)		
	Fund 4 (page 7)		
	Fund 5 (page 7)		
	Fund 6 (page 8)		
	Fund 7 (page 8)		
	Fund 8 (page 9)		
	Fund 9 (page 9)		
	Political Fund Account (page10)		
31,234	TOTAL		32,365
	Liabilities		
530	Amount held on behalf of central trade union political fund	530	
	Accrued Expenses		
530			
31,764	Total Liabilities		530
	Total Assets		32,895

Fixed Assets Accounts

(see notes 47 - 51)

	Land and Buildings		Furniture and Equipment	Motor Vehicles	Not used for union business	Total
	Freehold	Leasehold				
Cost or Valuation	£	£	£	£	£	£
At start of period						
Additions						
Disposals						
Revaluation/Transfers						
At end of year						
Accumulated Depreciation						
At start of year						
Charges for year						
Disposals						
Revaluation/Transfers						
At end of year						
Net book value at end of year						
Net book value at end of previous year						

Analysis of Investments

(see note 52)

		All Funds Except Political Funds	Political Funds
Quoted		£	£
	Equities		
	Government Securities (Gilts)		
	Other quoted securities (Please specify)		
	Total Quoted (as Balance Sheet)		
	Market Value of Quoted Investments		
Unquoted			
	Equities		
	Government Securities (Gilts)		
	Mortgages		
	Bank and Building Societies		
	Other unquoted investments (Please specify)		
	Total Unquoted (as Balance Sheet)		
	Market Value of Unquoted Investments		

Summary Sheet

(see notes 53 - 64)

	All Funds Except Political Funds	Political Funds	Total Funds
	£	£	£
Income			
From Members	1,550		1,550
From Investments	142		142
Other Income (including increases by revaluation of assets)			
Total Income	1,692		1,692
Expenditure (including decreases by revaluation of assets)			
Total Expenditure	561		561
Funds at beginning of year (including reserves)	31,234		31,234
Funds at end of year (including reserves)	32,365		32,365
Assets			
		Fixed Assets	
		Investment Assets	
		Other Assets	32,895
		Total Assets	32,895
Liabilities		Total Liabilities	530
Net Assets (Total Assets less Total Liabilities)			32,365

Summary Sheet

(see notes 53 - 64)

	All Funds Except Political Funds	Political Funds	Total Funds
	£	£	£
Income			
From Members			
From Investments			
Other Income (including increases by revaluation of assets)			
Total Income			
Expenditure (including decreases by revaluation of assets)			
Total Expenditure			
Funds at beginning of year (including reserves)			
Funds at end of year (including reserves)			
Assets			
		Fixed Assets	
		Investment Assets	
		Other Assets	
		Total Assets	
Liabilities		Total Liabilities	
Net Assets (Total Assets less Total Liabilities)			

Notes to the Accounts
(see notes 65 - 66)
All notes to the accounts must be entered on or attached to this part of the return.
Refer to accounts attached.

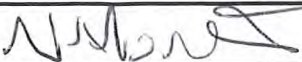
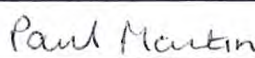
Accounting Policies
(see notes 67 & 68)
Refer to accounts attached.

Signatures to the annual return

(see notes 69 & 70)

Including the accounts and balance sheet contained in the return.

Please copy and paste your electronic signature here

Secretary's Signature: 	Treasurer's Signature: 
	(or other official whose position should be stated)
Name: Naomi Morrison	Name: Paul Martin (Chairman)
Date: 22/09/23	Date: 20 September 2023

Checklist

(see notes 71 - 73)

(please mark 'X' as appropriate)

Is the return of officers attached? (see Page 2)	Yes	X	No	
Has the list of officers been completed? (see Page 2A)	Yes	X	No	
Has the return been signed? (see Note)	Yes	X	No	
Has the auditor's report been completed? (see Note)	Yes	X	No	
Is the rule book enclosed? (see Note)	Yes	X	No	
A member statement is:	Enclosed	X	To Follow	
Has the summary sheet been completed? (see Notes)	Yes	X	No	

For trade unions with their head or main office outside Northern Ireland

Has the Northern Ireland Resident name and address been provided - only for trade unions with their head or main office outside Northern Ireland - Page 1 and note	Yes		No	
--	-----	--	----	--

If any of the answers given in the Checklist is no, or if the member's statement is not enclosed, please comment?

N.A

Signature:		Contact Telephone Number	
------------	--	--------------------------	--

Auditor's Report
(see notes 74 & 75)
Refer to accounts attached.

Auditor's Reoprt (continued)

(see note 76)

Refer to accounts attached.

Signature(s) Of
auditor(s)

JL Grant

Name(s)

Lowry Grant

Profession(s) or
Calling(s)

FCCA

Address(es)

1-3 Arthur Street
Belfast
Co. Antrim
BT1 4GA

Date

19/9/2023

Contact name and
telephone number for
enquiries

2890243131

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.