

ANNUAL RETURNS TO THE CERTIFICATION OFFICER

Industrial Relations (Northern Ireland) Order 1992 (as amended)

AR(NI)21 Annual Return for a Trade Union

Name of Trade Union:	ULSTER TEACHERS' UNION	
Financial Year ended:	31ST DECEMBER 2023	
Head or Main Office:	94 MALONE ROAD	
	BELFAST	
Postcode:	BT41 3RL	
Website address (if available)	www.utu.edu	
Has the address changed during the year to which the return relates?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO (Tick as appropriate)
General Secretary:	MS. JACQUIE WHITE	
Telephone Number:	028 9066 2216	
E -mail:	Jacquie.White@utu.edu	
Contact name for queries regarding the completion of this return:	MRS. HEATHER ARRELL	
Telephone Number:	028 9066 2216	
E-mail:	Heather.Arrell@utu.edu	

Contents

Trade Union's Details.....	1
Return of members.....	2
Change of officers.....	2
Officers in post.....	2a
General fund.....	3
Accounts other than the Revenue account / General fund.....	6-9
Political fund account.....	10
Analysis of administrative expenses.....	11
Analysis of officials' salaries and benefits.....	12
Analysis of investment income.....	13
Balance sheet.....	14
Fixed assets account.....	15
Analysis of investments.....	16
Summary sheet.....	17
Summary sheet Incorporate Bodies only.....	17a
Notes to the accounts.....	18
Accounting policies.....	19
Signatures to the annual return.....	20
Checklist.....	20
Auditor's report.....	21-22
Guidance on Completion.....	23

Return Of Members

(See notes 8 & 9)

Number of members at the end of the year					
	Northern Ireland	Great Britain	Republic of Ireland	Elsewhere Abroad (Including Channel Islands)	Totals
Total	5,446		52		5,498

Total number of members (including Northern Ireland members) above for whom no home or authorised address is held

0

Number of Northern Ireland members for whom no home or authorised address is held

0

Total number of members (including Northern Ireland members) contributing to the general fund at end of year

4,397

Number of Northern Ireland members contributing to the General Fund at end of the year

4,345

Change of Officers

Please complete the following to record any change of officers during the twelve months covered by this return

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change
PRESIDENT	MRS. L. CREELMAN	MRS. L. FENTON	01/04/23
VICE PRESIDENT	MRS. L. FENTON	MRS. J. MULLAN	01/04/23
EX PRESIDENT	MRS. A. STEEN	MRS. L. CREELMAN	01/04/23

State whether the union is:

a. A branch of another trade union?

☐ YES

☒ NO

If yes, state the name of that union:

b. A federation of trade unions?

☐ YES

☒ NO

If yes, state the number of affiliated unions:

and names:

Officers in post

(See note 10)

Please complete list of all officers in post at the end of the year to which this form relates

Name of Officer	Position Held	Date Elected
Lynelle Fenton	President	31/03/2023
Leigh McKay	Vice President	31/03/2023
Louise Creelman	Ex President	31/03/2023
Jacque White	General Secretary	
Stephen McCord	Deputy General Secretary	
David Thompson	Honorary Treasurer	31/03/2023
Aaron Davis Jon Bleakney		
Audrey Dempsey Steven Savage		
Heather Milligan Jill Ravey		
Joy Carrothers Aaron Davidson		
Janice Mullan Emma Loughridge		
Mark Creelman Louise Brown		
Jillian Jones Jill Johnston		
Grace McCullough		
Eileen McKee Gillian Dunlop	Resigned 31 March 2023	
Paul Smith Julie Brown	Resigned 31 March 2023	
Alison Steen	Resigned 31 March 2023	
Heather Wilson		31/03/2023
Jaki Gargan		31/03/2023
Ashton Shields	Observer (term of office ended 31 Mar 2023)	
Pauline Hurst	Observer	31/03/2023

General Fund

(See Notes 12 - 18)

For year ended **31.12.23**

	£	£
Income		
Members Contributions and Subscriptions		
Northern Ireland members only		757,336
All other members		2,888
From Members: Other income from members (please specify)		
Total Income from Members		760,224
From Federations and other bodies (as at page 4)		
From any other sources (as at page 4)		26,734
Total of Other Income (as at page 4)		26,734
Investment Income (as at page 13)		10,108
Total Income		797,066
Interfund Transfers IN		
Expenditure		
Benefits to members (as at page 5)		316,402
Administrative expenses (as at page 11)		444,344
Federations and other bodies (please specify)		
Taxation		
Total Expenditure		760,746
Interfund Transfers OUT		
Surplus/Deficit for year		36,320
Amount of General Fund at beginning of year		1,300,710
Amount of General Fund at end of year		1,337,030

Analysis of income from federation and other bodies and other income	
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(see notes 19 & 20)

Description	£
Federation and other bodies	
Total federation and other bodies	
Any other sources	
Rental Income	14,167
Conference Income	10,357
Advertising Income	1,350
Sundry Income	860
Total other sources	26,734
Total of all other Income	26,734

Analysis of benefit expenditure shown at the general fund

(see notes 21 - 22)

	£		£
Representation -		Brought Forward	38,354
Employment Related Issues		Advisory Services	
LEGAL FEES	37,154		
Representation -		Other Cash Payments	
Non Employment Related Issues			
		Education and Training Services	
Communications		Salary Costs	
NEWSLETTER	1,200	CALCULATED AT 60% OF TOTAL COSTS	261,808
		Negotiated Discount Services	
		MEMBERSHIP PLUS LOYALTY CARDS	7,210
Dispute Benefits			
		Other Benefits and Grants	
		ALLOCATION TO AREA ASSOCIATIONS	510
		STRIKE RE. TEACHERS' PAY	5,329
		NE AREA ASSOCIATION BALLOT	3,098
		INSURANCE CLAIMS (MEMBERS)	93
Carried Forward	38,354	Total (should agree with figure on General Fund)	316,402

Accounts other than Revenue Account / General Fund

(see notes 23 & 24)

Fund 2		Fund Account	
Name of account:	BENEVOLENT FUND	£	£
Income	From members		120
	Investment income (as at page 13)		1,453
	Other (Please specify)		
		Total Other Income	
		Total Income	1,573
		Interfund transfers IN	
Expenditure	Benefits to members		5,500
	Administrative expenses and other expenditure (as at page 11)		25
		Total Expenditure	5,525
		Interfund Transfers OUT	
		Surplus/Deficit for year	-3,952
		Amount of fund at beginning of year	59,973
		Amount of fund at end of year (as per balance sheet)	56,021
		Number of members contributing at end of year	

Accounts other than Revenue Account / General Fund

Fund 3		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income (as at page 13)		
	Other (Please specify)		
		Total Other Income	
		Total Income	
		Interfund transfers IN	
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page 11)		
		Total Expenditure	
		Interfund Transfers OUT	
		Surplus/Deficit for year	
		Amount of fund at beginning of year	
		Amount of fund at end of year (as per balance sheet)	
		Number of members contributing at end of year	

Accounts other than Revenue Account / General Fund

(see notes 23 & 24)

Fund 4		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income (as at page 13)		
	Other (Please specify)		
	Total Other Income		
	Total Income		
	Interfund transfers IN		
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page 11)		
	Total Expenditure		
	Interfund Transfers OUT		
	Surplus/Deficit for year		
	Amount of fund at beginning of year		
	Amount of fund at end of year (as per balance sheet)		
	Number of members contributing at end of year		

Accounts other than Revenue Account / General Fund

Fund 5		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income (as at page 13)		
	Other (Please specify)		
	Total Other Income		
	Total income		
	Interfund transfers IN		
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page 11)		
	Total Expenditure		
	Interfund Transfers OUT		
	Surplus/Deficit for year		
	Amount of fund at beginning of year		
	Amount of fund at end of year (as per balance sheet)		
	Number of members contributing at end of year		

Accounts other than Revenue Account / General Fund

(see notes 23 & 24)

Fund 6		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income (as at page 13)		
	Other (Please specify)		
	Total Other Income		
	Total Income		
	Interfund transfers IN		
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page 11)		
	Total Expenditure		
	Interfund Transfers OUT		
	Surplus/Deficit for year		
	Amount of fund at beginning of year		
	Amount of fund at end of year (as per balance sheet)		
	Number of members contributing at end of year		

Accounts other than Revenue Account / General Fund

Fund 7		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income (as at page 13)		
	Other (Please specify)		
	Total Other Income		
	Total Income		
	Interfund transfers IN		
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page 11)		
	Total Expenditure		
	Interfund Transfers OUT		
	Surplus/Deficit for year		
	Amount of fund at beginning of year		
	Amount of fund at end of year (as per balance sheet)		
	Number of members contributing at end of year		

Accounts other than Revenue Account / General Fund

(see notes 23 & 24)

Fund 8		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income (as at page 13)		
	Other (Please specify)		
	Total Other Income		
	Total Income		
	Interfund transfers IN		
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page 11)		
	Total Expenditure		
	Interfund Transfers OUT		
	Surplus/Deficit for year		
	Amount of fund at beginning of year		
	Amount of fund at end of year (as per balance sheet)		
	Number of members contributing at end of year		

Accounts other than Revenue Account / General Fund

Fund 9		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income (as at page 13)		
	Other (Please specify)		
	Total Other Income		
	Total income		
	Interfund transfers IN		
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page 11)		
	Total Expenditure		
	Interfund Transfers OUT		
	Surplus/Deficit for year		
	Amount of fund at beginning of year		
	Amount of fund at end of year (as per balance sheet)		
	Number of members contributing at end of year		

Political Fund Account

(see notes 25 - 28)

Political Fund Account 1		To be completed by trade unions which maintain their own political fund	
		£	£
Income	Members contributions and levies		
	Northern Ireland members only		
	All other members		
	Total Income from members		
	Investment income (as at page 13)		
	Other (please specify)		
	Total Other Income		
	Total Income		
Expenditure	Expenditure under Article 57 of the Trade Union and Labour Relations (NI) Order 1995 (please specify)		
	Administration expenses in connection with political objects (please specify)		
	Non-political expenditure		
	Total expenditure		
	Surplus/Deficit for year		
	Amount of political fund at beginning of year		
	Amount of political fund at end of year (as per balance sheet)		
	Number of Northern Ireland members contributing to political fund at end of year		
	Number of Northern Ireland members at the end of the year who are exempt from contributing to the political fund		
	Number of members outside Northern Ireland who have completed an exemption notice and therefore do not contribute to the political fund		

Analysis of administrative expenses and other outgoings excluding amounts charged to political fund accounts

(see notes 29 & 30)

Administrative expenses		£
Remuneration and expenses of staff		182,295
Salaries and wages included in above	174,539	
Auditors' fees		4,680
Legal and professional fees		
Occupancy costs		46,428
Stationary, printing, postage, telephone etc.		11,445
Expenses of executive committee (head office)		13,664
Expenses of conferences		81,738
Other administrative expenses (please specify)		
PUBLIC RELATIONS		9,600
RECRUITMENT		7,500
TRAINING/ SEMINARS		119
COMPUTER ADVICE/ MAINTENANCE		7,428
EQUIPMENT MAINTENANCE AND HIRE		1,976
BANK CHARGES		837
COMMUNICATION		557
CLEANING		9,104
SUNDRY		3,165
Other outgoings		
DEPRECIATION		21,195
CORPORATION TAX		4,612
GROUP LIFE PLAN/ DEATH IN SERVICE SCHEME		1,007
Outgoings on land and buildings (specify)		
Other outgoings (specify)		
EI SUBSCRIPTIONS		10,283
ICTU SUBSCRIPTIONS		20,709
SPONSORSHIP AND DONATIONS (CHARITABLE)		4,551
CAMPAIGNS (TRADE UNION RENEWAL CAMPAIGN PROJECT)		1,451
Total		444,344
Charged to:		
General Fund (page 3)		444,344
Fund 2 (page 6)		25
Fund 3 (page 6)		
Fund 4 (page 7)		
Fund 5 (page 7)		
Fund 6 (page 8)		
Fund 7 (page 8)		
Fund 8 (page 9)		
Fund 9 (page 9)		
Total		444,369

Analysis of officials' salaries and benefits
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(see notes 31 - 41)

[illegible]

Analysis of Investment Income

(see notes 42 & 43)

[illegible]

Balance Sheet

(see notes 44 - 48)

As at 31.12.2023

Previous Year		£	£
460,158	Fixed Assets (as at page 15)		439,561
	Investments (as per analysis on page 16)		
	Quoted (Market value £/€) as at page 16		
	Unquoted (Market value £/€) as at page 16		
	Total Investment Assets		
	Other Assets		
89,203	Loans to other trade unions	82,723	
883,071	Sundry debtors	943,903	
	Cash at bank and in hand		
	Income tax to be recovered		
	Stocks of goods		
	Others (Please specify)		
972,274		Total Other Assets	1,026,626
1,432,432		Total Assets	1,466,187
1,300,710		General Fund (page 3)	1,337,030
59,973		Fund 2 (page 6)	56,021
		Fund 3 (page 6)	
		Fund 4 (page 7)	
		Fund 5 (page 7)	
		Fund 6 (page 8)	
		Fund 7 (page 8)	
		Fund 8 (page 9)	
		Fund 9 (page 9)	
		Political Fund Account (page10)	
	Reserves		
1,360,683		Total	1,393,051
	Liabilities		
63,912	Sundry Creditors	57,922	
3,000	Corporation tax	4,612	
4,837	Other taxes & social security	10,602	
71,749		Total Liabilities	73,136
1,432,432		Net Assets	1,393,051

Fixed Assets Accounts

(see notes 49 - 53)

	Land and Buildings		Furniture and Equipment	Motor Vehicles	Not used for union business	Total
	Freehold	Leasehold				
Cost or Valuation	£	£	£	£	£	£
At start of period	692,242		92,040			784,282
Additions	0		598			598
Disposals	0		-28,034			-28,034
Revaluation/Transfers	0		0			
At end of year	692,242		64,604			756,846
Accumulated Depreciation						
At start of year	252,842		71,282			324,124
Charges for year	13,845		7,350			21,195
Disposals	0		-28,034			-28,034
Revaluation/Transfers	0		0			
At end of year	266,687		50,598			317,285
Net book value at end of year	425,555		14,006			439,561
Net book value at end of previous year	439,400		20,758			460,158

Analysis of Investments

(see note 53)

		All Funds Except Political Funds	Political Funds
Quoted		£	£
	Equities		
	Government Securities (Gilts)		
	Other quoted securities (Please specify)		
	Total Quoted (as Balance Sheet)		
	Market Value of Quoted Investments		
Unquoted			
	Equities		
	Government Securities (Gilts)		
	Mortgages		
	Bank and Building Societies		
	Other unquoted investments (Please specify)		
	Total Unquoted (as Balance Sheet)		
	Market Value of Unquoted Investments		

Summary Sheet

(see notes 55 - 61)

		All Funds Except Political Funds	Political Funds
		Total Funds	
		£	£
Income			
From Members		760,344	760,344
From Investments		11,561	11,561
Other Income		26,734	26,734
Total Income		798,639	798,639
Increases by revaluation of assets			
Total Income		798,639	798,639
(Including increases by revaluation of assets)			
Expenditure		766,271	766,271
Decreases by revaluation of assets			
Total Expenditure		766,271	766,271
(Including decreases by revaluation of assets)			
Funds at beginning of year (including reserves)		1,360,683	1,360,683
Funds at end of year (including reserves)		1,393,051	1,393,051
Assets			
		Fixed Assets	439,561
		Investment Assets	
		Other Assets	1,026,626
		Total Assets	1,466,187
Liabilities		Total Liabilities	73,136
Net Assets (Total Assets less Total Liabilities)			1,393,051

Summary Sheet

(see notes 55 - 61)

		All Funds Except Political Funds	Political Funds
		Total Funds	
		£	£
Income			
From Members			
From Investments			
Other Income			
	Total Income		
Increases by revaluation of assets			
	Total Income (Including increases by revaluation of assets)		
Expenditure			
Decreases by revaluation of assets			
	Total Expenditure (Including decreases by revaluation of assets)		
Funds at beginning of year (including reserves)			
Funds at end of year (including reserves)			
Assets			
		Fixed Assets	
		Investment Assets	
		Other Assets	
		Total Assets	
Liabilities		Total Liabilities	
Net Assets (Total Assets less Total Liabilities)			

Notes to the Accounts

(see notes 62 - 63)

All notes to the accounts must be entered on or attached to this part of the return.

PLEASE SEE ATTACHED (pages 9 to 13 of the financial statements)

Accounting Policies

(see notes 64 & 65)

PLEASE SEE ATTACHED (pages 9-10 of the financial statements).

Signatures to the annual return

(see notes 66 & 67)

Including the accounts and balance sheet contained in the return.

Please copy and paste your electronic signature here

Secretary's Signature:		Treasurer's Signature:	
			(or other official whose position should be stated)
Name:	MS. JACQUIE WHITE	Name:	MR. DAVID THOMPSON
Date:		Date:	

Checklist

(see notes 68 - 70)

(please mark 'X' as appropriate)

Is the return of officers attached? (see Page 2)	Yes	X	No	
Has the list of officers been completed? (see Page 2A)	Yes	X	No	
Has the return been signed? (see Notes 66 & 67)	Yes		No	
Has the auditor's report been completed? (see Notes 71 - 75)	Yes	X	No	
Is the rule book enclosed? (see Notes 7 & 68)	Yes	X	No	
A member statement is:	Enclosed	X	To Follow	
Has the summary sheet been completed? (see Page 17)	Yes	X	No	

For trade unions with their head or main office outside Northern Ireland

Has the Northern Ireland Resident name and address been provided - only for trade unions with their head or main office outside Northern Ireland - Page 1 and note	Yes		No	
--	-----	--	----	--

If any of the answers given in the Checklist is no, or if the member's statement is not enclosed, please comment?

Signature:		Contact Telephone Number	

Auditor's Report

(see notes 71 & 72)

PLEASE SEE ATTACHED (pages 3 to 6 of the financial statements).

Auditor's Report (continued)

(see note 73)

Signature(s) Of
auditor(s)



Name(s)

Lisa McCaffrey

Profession(s) or
Calling(s)

FCA

Address(es)

Unit G, Forestview Office Park, Purdy's Lane,
Belfast, BT8 7AR

Date

30/05/2024

Contact name and
telephone number for
enquiries

02890 333 058

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.



Document