

ANNUAL RETURNS TO THE CERTIFICATION OFFICER
Industrial Relations (Northern Ireland) Order 1992 (as amended)

AR(NI)21 Annual Return for a Trade Union

Name of Trade Union:	Belfast Airport Police Association	
Financial Year ended:	31 March 2025	
Head or Main Office:	Police Headquarters	
	Belfast International Airport	
	Belfast	
Postcode:	BT29 4AB	
Website address (if available)	N.A.	
Has the address changed during the year to which the return relates?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO (Tick as appropriate)
General Secretary:	Mark Rowntree	
Telephone Number:	028 9448 4412	
E -mail:	Mark.Rowntree@bfs.aero	
Contact name for queries regarding the completion of this return:	Paul Martin	
Telephone Number:	028 9448 4412	
E-mail:	Paul.Martin@bfs.aero	

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Return Of Members

(See notes 8 & 9)

Number of members at the end of the year					
	Northern Ireland	Great Britain	Republic of Ireland	Elsewhere Abroad (Including Channel Islands)	Totals
Total	15	0	0	0	15

Total number of members (including Northern Ireland members) above for whom no home or authorised address is held

0

Number of Northern Ireland members for whom no home or authorised address is held

0

Total number of members (including Northern Ireland members) contributing to the general fund at end of year

15

Number of Northern Ireland members contributing to the General Fund at end of the year

15

Change of Officers

Please complete the following to record any change of officers during the twelve months covered by this return

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change
General Secretary	Vacant	Mark Rowntree	17/04/24

State whether the union is:

a.

A branch of another trade union?

YES

NO

If yes, state the name of that union:

N.A.

b.

A federation of trade unions?

YES

NO

If yes, state the number of affiliated unions:

N.A.

and names:

N.A.

General Fund

(See Notes 12 - 18)

For year ended 31/03/2025

	£	£
Income		
Members Contributions and Subscriptions		
Northern Ireland members only		1,860
All other members		
From Members: Other income from members (please specify)		
Total Income from Members		1,860
From Federations and other bodies (as at page 4)		
From any other sources (as at page 4)		
Total of Other Income (as at page 4)		
Investment Income (as at page 13)		465
Total Income		2,325
Interfund Transfers IN		
Expenditure		
Benefits to members (as at page 5)		
Administrative expenses (as at page 11)		
Federations and other bodies (please specify)	928	
Taxation		
Total Expenditure		928
Interfund Transfers OUT		
Surplus/Deficit for year		1,397
Amount of General Fund at beginning of year		33,473
Amount of General Fund at end of year		34,870

Analysis of benefit expenditure shown at the general fund

(see notes 21 - 22)

	£		£
Representation - Employment Related Issues		Brought Forward	
		Advisory Services	
Representation - Non Employment Related Issues		Other Cash Payments	
		Education and Training Services	
Communications		Negotiated Discount Services	
Dispute Benefits		Other Benefits and Grants	
Carried Forward		Total (should agree with figure on General Fund)	

Accounts other than Revenue Account / General Fund

(see notes 23 & 24)

Fund 2		Fund Account		
Name of account:		£	£	
Income	From members			
	Investment income (as at page 13)			
	Other (Please specify)			
	Total Other Income			
	Total Income			
	Interfund transfers IN			
Expenditure	Benefits to members			
	Administrative expenses and other expenditure (as at page 11)			
		Total Expenditure		
		Interfund Transfers OUT		
		Surplus/Deficit for year		
		Amount of fund at beginning of year		
		Amount of fund at end of year (as per balance sheet)		
	Number of members contributing at end of year			

Accounts other than Revenue Account / General Fund

Fund 3		Fund Account		
Name of account:		£	£	
Income	From members			
	Investment income (as at page 13)			
	Other (Please specify)			
	Total Other Income			
	Total Income			
	Interfund transfers IN			
Expenditure	Benefits to members			
	Administrative expenses and other expenditure (as at page 11)			
		Total Expenditure		
		Interfund Transfers OUT		
		Surplus/Deficit for year		
		Amount of fund at beginning of year		
		Amount of fund at end of year (as per balance sheet)		
	Number of members contributing at end of year			

Accounts other than Revenue Account / General Fund

(see notes 23 & 24)

Fund 4		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income (as at page 13)		
	Other (Please specify)		
	Total Other Income		
	Total Income		
	Interfund transfers IN		
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page 11)		
	Total Expenditure		
	Interfund Transfers OUT		
	Surplus/Deficit for year		
	Amount of fund at beginning of year		
	Amount of fund at end of year (as per balance sheet)		
Number of members contributing at end of year			

Accounts other than Revenue Account / General Fund

Fund 5		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income (as at page 13)		
	Other (Please specify)		
	Total Other Income		
	Total income		
	Interfund transfers IN		
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page 11)		
	Total Expenditure		
	Interfund Transfers OUT		
	Surplus/Deficit for year		
	Amount of fund at beginning of year		
Amount of fund at end of year (as per balance sheet)			
Number of members contributing at end of year			

Accounts other than Revenue Account / General Fund

(see notes 23 & 24)

Fund 6		Fund Account		
Name of account:		£	£	
Income	From members			
	Investment income (as at page 13)			
	Other (Please specify)			
	Total Other Income			
		Total Income		
		Interfund transfers IN		
Expenditure	Benefits to members			
	Administrative expenses and other expenditure (as at page 11)			
	Total Expenditure			
			Interfund Transfers OUT	
			Surplus/Deficit for year	
			Amount of fund at beginning of year	
			Amount of fund at end of year (as per balance sheet)	
		Number of members contributing at end of year		

Accounts other than Revenue Account / General Fund

Fund 7		Fund Account		
Name of account:		£	£	
Income	From members			
	Investment income (as at page 13)			
	Other (Please specify)			
	Total Other Income			
		Total Income		
		Interfund transfers IN		
Expenditure	Benefits to members			
	Administrative expenses and other expenditure (as at page 11)			
	Total Expenditure			
			Interfund Transfers OUT	
			Surplus/Deficit for year	
			Amount of fund at beginning of year	
			Amount of fund at end of year (as per balance sheet)	
		Number of members contributing at end of year		

Accounts other than Revenue Account / General Fund

(see notes 23 & 24)

Fund 8		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income (as at page 13)		
	Other (Please specify)		
		Total Other Income	
		Total Income	
		Interfund transfers IN	
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page 11)		
		Total Expenditure	
		Interfund Transfers OUT	
		Surplus/Deficit for year	
		Amount of fund at beginning of year	
		Amount of fund at end of year (as per balance sheet)	
		Number of members contributing at end of year	

Accounts other than Revenue Account / General Fund

Fund 9		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income (as at page 13)		
	Other (Please specify)		
		Total Other Income	
		Total income	
		Interfund transfers IN	
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page 11)		
		Total Expenditure	
		Interfund Transfers OUT	
		Surplus/Deficit for year	
		Amount of fund at beginning of year	
	Amount of fund at end of year (as per balance sheet)		
	Number of members contributing at end of year		

Political Fund Account

(see notes 25 - 28)

Political Fund Account 1		To be completed by trade unions which maintain their own political fund		
		£	£	
Income	Members contributions and levies			
	Northern Ireland members only			
	All other members			
	Total Income from members			
	Investment income (as at page 13)			
Other (please specify)				
	Total Other Income			
	Total Income			
Expenditure	Expenditure under Article 57 of the Trade Union and Labour Relations (NI) Order 1995 (please specify)			
	Administration expenses in connection with political objects (please specify)			
	Non-political expenditure			
		Total expenditure		
		Surplus/Deficit for year		
		Amount of political fund at beginning of year		
		Amount of political fund at end of year (as per balance sheet)		
	Number of Northern Ireland members contributing to political fund at end of year			
	Number of Northern Ireland members not contributing to political fund at end of year			
	Number of Northern Ireland members who have completed an exemption notice and therefore do not contribute to the political fund			
	Total number of members who have completed an exemption notice and therefore do not contribute to the political fund			

Analysis of administrative expenses and other outgoings excluding amounts charged to political fund accounts

(see notes 29 & 30)

	£
Administrative expenses	
Remuneration and expenses of staff	
Salaries and wages included in above 	
Auditors' fees	
Legal and professional fees	664
Occupancy costs	
Stationary, printing, postage, telephone etc.	
Expenses of executive committee (head office)	
Expenses of conferences	
Other administrative expenses (please specify)	
Members leaving gifts	230
Bank Charges	34
Other outgoings	
Outgoings on land and buildings (specify)	
Other outgoings (specify)	
Total	928
Charged to:	
General Fund (page 3)	
Fund 2 (page 6)	
Fund 3 (page 6)	
Fund 4 (page 7)	
Fund 5 (page 7)	
Fund 6 (page 8)	
Fund 7 (page 8)	
Fund 8 (page 9)	
Fund 9 (page 9)	
Total	

Analysis of officials' salaries and benefits

(see notes 31 - 41)

Office Held	Gross Salary	Employers N.I. Contributions	Benefits			Total
			Pension Contributions	Other Benefits		
				Description	Value	
	£	£	£		£	£

Analysis of Investment Income

(see notes 42 & 43)

Income	Political Fund £	Other Fund(s) £
Rent from land and buildings		
Dividends (gross) from:		
Equities (e.g. shares)		
Interest (gross) from:		
Government securities (Gilts)		
Mortgages		
Local Authority Bonds		
Bank and Building Societies		
Other investment income (specify)		
	Total Investment Income	
Credited to:	General Fund (page 3)	465
	Fund 2 (page 6)	
	Fund 3 (page 6)	
	Fund 4 (page 7)	
	Fund 5 (page 7)	
	Fund 6 (page 8)	
	Fund 7 (page 8)	
	Fund 8 (page 9)	
	Fund 9 (page 9)	
	Political Fund (page10)	
	Total Investment Funds	
		465

Fixed Assets Accounts

(see notes 49 - 53)

	Land and Buildings		Furniture and Equipment	Motor Vehicles	Not used for union business	Total
	Freehold	Leasehold				
Cost or Valuation	£	£	£	£	£	£
At start of period						
Additions						
Disposals						
Revaluation/Transfers						
At end of year						
Accumulated Depreciation						
At start of year						
Charges for year						
Disposals						
Revaluation/Transfers						
At end of year						
Net book value at end of year						
Net book value at end of previous year						

Analysis of Investments

(see note 53)

		All Funds Except Political Funds	Political Funds
Quoted		£	£
	Equities		
	Government Securities (Gilts)		
	Other quoted securities (Please specify)		
	Total Quoted (as Balance Sheet)		
	Market Value of Quoted Investments		
Unquoted			
	Equities		
	Government Securities (Gilts)		
	Mortgages		
	Bank and Building Societies		
	Other unquoted investments (Please specify)		
	Total Unquoted (as Balance Sheet)		
	Market Value of Unquoted Investments		

Summary Sheet

(see notes 55 - 61)

	All Funds Except Political Funds	Political Funds	Total Funds
	£	£	£
Income			
From Members	1,860		1,860
From Investments	465		465
Other Income			
Total Income	2,325		2,325
Increases by revaluation of assets			
Total Income (Including increases by revaluation of assets)	2,325		2,325
Expenditure			
	928		928
Decreases by revaluation of assets			
Total Expenditure (Including decreases by revaluation of assets)	928		928
Funds at beginning of year (including reserves)	33,473		33,473
Funds at end of year (including reserves)	34,870		34,870
Assets			
		Fixed Assets	
		Investment Assets	
		Other Assets	35,530
		Total Assets	35,530
Liabilities		Total Liabilities	660
Net Assets (Total Assets less Total Liabilities)			34,870

Summary Sheet

(see notes 55 - 61)

	All Funds Except Political Funds	Political Funds	Total Funds
	£	£	£
Income			
From Members			
From Investments			
Other Income			
Total Income			
Increases by revaluation of assets			
Total Income (Including increases by revaluation of assets)			
Expenditure			
Decreases by revaluation of assets			
Total Expenditure (Including decreases by revaluation of assets)			
Funds at beginning of year (including reserves)			
Funds at end of year (including reserves)			
Assets			
		Fixed Assets	
		Investment Assets	
		Other Assets	
		Total Assets	
Liabilities		Total Liabilities	
Net Assets (Total Assets less Total Liabilities)			

Notes to the Accounts

(see notes 62 - 63)

All notes to the accounts must be entered on or attached to this part of the return.

Refer to accounts attached

Accounting Policies

(see notes 64 & 65)


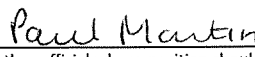
Refer to accounts attached

Signatures to the annual return

(see notes 66 & 67)

Including the accounts and balance sheet contained in the return.

Please copy and paste your electronic signature here

Secretary's Signature:  <hr/> Name: Mark Rowntree Date: 13/05/25	Treasurer's Signature:  (or other official whose position should be stated) Name: Paul Martin (Chairman) Date: 13/05/25
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Checklist

(see notes 68 - 70)

(please mark 'X' as appropriate)

Is the return of officers attached? (see Page 2)	Yes	<input checked="" type="checkbox"/>	No	
Has the list of officers been completed? (see Page 2A)	Yes	<input checked="" type="checkbox"/>	No	
Has the return been signed? (see Notes 66 & 67)	Yes	<input checked="" type="checkbox"/>	No	
Has the auditor's report been completed? (see Notes 71 - 75)	Yes	<input checked="" type="checkbox"/>	No	
Is the rule book enclosed? (see Notes 7 & 68)	Yes	<input checked="" type="checkbox"/>	No	
A member statement is:	Enclosed	<input checked="" type="checkbox"/>	To Follow	
Has the summary sheet been completed? (see Page 17)	Yes	<input checked="" type="checkbox"/>	No	

For trade unions with their head or main office outside Northern Ireland

Has the Northern Ireland Resident name and address been provided - only for trade unions with their head or main office outside Northern Ireland - Page 1 and note	Yes		No	
--	-----	--	----	--

If any of the answers given in the Checklist is no, or if the member's statement is not enclosed, please comment?			
N.A.			
Signature:		Contact Telephone Number	

Auditor's Report

(see notes 71 & 72)

Refer to accounts attached

Auditor's Report (continued)

(see note 73)

Refer to accounts attached

Signature(s) Of
auditor(s)

Michael Farrell

Name(s)

Michael Farrell

Profession(s) or
Calling(s)

FCAA

Address(es)

1-3 Arthur Street, Belfast, CO. Antrim. BT14GA

Date

12/06/2025

Contact name and
telephone number for
enquiries

2890243131

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.



Guidance Notes
AR(NI)21